



City of Burien

Neighborhood Matching Fund Information Sheet

What is the Neighborhood Matching Fund?

The purpose of the neighborhood matching fund is to give Burien residents access to city funds to improve the quality of life in Burien neighborhoods. The City provides cash, up to \$5,000 per project, and the neighborhood matches the City's contribution with local resources of volunteer labor, donated materials or professional services, or cash. It is hoped the neighborhood matching fund will encourage projects that foster self-help, neighborhood pride, and beautify Burien's neighborhoods.

Who may apply?

To qualify for a Neighborhood Matching Fund Grant, the proposed project must:

- Be located in the City of Burien
- Consist of two or more individuals, from separate households and living within the city limits of Burien.

All projects will be required to have a Neighborhood Project Coordinator to be the liaison between the City and the neighborhood during project development and implementation.

What kinds of projects are eligible?

The four project categories, with examples of possible projects, are:

- Neighborhood identification - signage, information kiosk, entrance beautification
- Public art or amenity - sculpture, mural, historical marker, bench, tree planting, garden
- Physical Improvement - minor park improvements, bus shelter, trail head enhancement
- Youth or Environmental/Sustainability project - basketball hoop, skate ramp, composting program

To be eligible, projects must:

- Provide a public benefit to the neighborhood
- Have demonstrated neighborhood support in affected project area
- Have approval from all adjacent property owners
- Involve neighborhood residents directly in all phases
- Have goals which can be accomplished in 12 months or less

- Be located on publicly accessed property
- Be designed for low maintenance or be maintained by neighborhood volunteers

How are projects evaluated?

Decisions regarding successful applications for the Neighborhood Match Fund are made by a committee of City of Burien staff. The committee will review each application and make the awards based on the criteria listed below.

- Quality of the Project. The project is clearly understood, well planned, and ready to proceed. There is a demonstrated need for the project. The budget is reasonable, cost-effective, and within the scope of this fund.
- Neighborhood Participation and Benefit. A significant number of people will be involved in and will benefit from the project. The project is located within the City of Burien and is not controversial and does not have neighborhood opposition.
- Visibility and benefit to the public. The project will provide the neighborhood with a lasting physical improvement.

How does the Neighborhood Matching Fund work?

Grant projects require a dollar-for-dollar neighborhood match for City funds awarded. For every dollar requested through the grant fund, one dollar of match must be provided by the applicant organization. The match may be composed of many different things, including cash resources from the neighborhood group generated through fund-raising and pledges, volunteer labor, and in-kind donations in the form of materials and/or services.

How do you apply?

Applications for Neighborhood Matching Funds can be submitted at any time. Neighborhood groups interested in participating in the Neighborhood Matching Fund program must fill out and submit an application to Brandi Eyerly, Planner, at Burien City Hall, 400 SW 152nd Street, Suite 300, Burien, WA 98166. Application forms can be requested by phone (206) 248-5519 or by email at the following address BrandiE@Burienwa.gov.